

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN

2011

Applying for financial assistance under Students' Endowment Fund

Copies of Documents / Certificates attached:

		Yes	No
1.	Applicant's CNIC / B Form		
2.	CNIC of Father/ Guardian		
3.	In case father has deceased, his death certificate		
4.	SSC and HSSC certificates		
5.	Exemption letter and result letters received from ICAP		
6.	RAET registration card and fee voucher		
7.	Utility bills (Gas , Electricity and Telephone) for the last month		
8.	Home Rental Contract or Agreement Copy		
9.	Copy of fee voucher of siblings (if any) studying in School/College/University		
10.	Income verification : a) Attested pay slip of father/guardian b) If source of income is agriculture/business/rentals, attestation of income and covered area shop size of land on a stamp paper from UC Nazim / Tehsildar / Numbardar, or any other supporting document		
11.	One recent photograph.		

Notes:

- (i) Students are required to bring originals and photocopies for attestation.
- (ii) The amount of assistance will be at the discretion of the Management Committee depending on the circumstances of each case.
- (iii) Information provided by the candidates supporting their application and verification etc would be kept strictly confidential.
- (iv) Incomplete applications and non submission of all required documents would result in rejection of application.



APPLICATION FOR FINANCIAL ASSISTANCE

(To be completed by the candidate in his/her own handwriting in capital letters)

Session: May / Nov 20__ Centre

KAR	LHR	ISL	FAI	MUL	PES
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(Tick ✓ appropriate box)

Personal Information		Recent Photo 1" * 1" attested at back (To be stapled)
CRN: _____	PPT Exemption applied : Y / N	
Name : _____		
Father's Name : _____	Module : _____	
Date of Birth : _____	CNIC # : _____	

Communication Address		Permanent Address	
Email	Phone #	Cell #	

Academic Achievement				
Particulars	Passing Year	Grade/Percentage	Institution Name	Board / University
Matric / O levels				
HSSC / A levels				
Graduation				
Post Graduation				

No. of Previous Attempts	Module A			
	FEN	QMT	FA1	MLW
Module B	IEF	FA2	TAX	BCB
Module C	AUD	CLW	CAC	IT
Module D	AFR	BMG	CLS	ITM

Financial Details

RAET(Present) _____
Applied for Endowment Fund before: Y / N

Fees _____ Fees Paid

If yes, financial assistance approved: Y / N

Employment / Business Details of Father /Guardian				
Name	Occupation			
Education	Phone #			
Name of organization / business nature				
Address				
Father /Guardian's Age	Gross Salary		Net Salary	
* Other household income	Nature	Amount		

Total Income

Details of Major Household Expenses	Particulars	Amount in Rs
Rent		
Utilities (Electricity + Gas + Telephone + Water)		
Food		
Expenses incurred on the education of brother(s) / sister(s)		
Others (also mention the nature of expenses in this head)		
Total		

Details of Family Members(Mention family members who are currently dependant on father/guardian)						
Name	Relationship	Age	Marital Status*	S/N/NE**	Organization/School	Class/Qual.

* Single / Married / Divorced ** Student / Earning / Non-Earning

Undertaking

I solemnly declare that whatever is stated above is true and correct to the best of my knowledge and belief, and is complete in all respects.

Date _____

Name _____

City

Signature

FOR OFFICE USE ONLY

Application / Documents Checked : _____ (Initials / Date)

Forwarded to Management Committee on : _____ (Date)

Receipt

Receipt		
Name		
Father's Name		
CRN #		Module

Application Received by _____

Dated _____

.....**FOR OFFICE USE ONLY**.....**Receipt**

Receipt		
Name		
Father's Name		
CRN #		Module

Application Received By _____

Dated _____