



# HIGHER EDUCATION COMMISSION

Sector H-9, Islamabad (PAKISTAN)

Ph: 90400911, 90400913. Fax: 051-90400902 website: www.hec.gov.pk

## APPLICATION FORM FOR EQUIVALENCE

Fee paid Rs. _____ through (1) Bank Challan/Draft/Online/Pay Order No. _____  Date _____ (2) Cash Receipt No. _____ Dated _____  Signature: _____	Photo
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### I. Particulars of the Applicant

1. Name  
(in Block letters) \_\_\_\_\_ (Cell #: \_\_\_\_\_ )
2. Date of Birth \_\_\_\_\_
3. Address (a) Postal \_\_\_\_\_  
(b) Permanent \_\_\_\_\_
4. Nationality (a) \_\_\_\_\_ (b) National Identity Card No \_\_\_\_\_

### II. Particulars of the Degree/Diploma (which equivalence is required)

1. Name of degree/diploma \_\_\_\_\_
2. Country in which qualification obtained \_\_\_\_\_
3. Duration of course/study (with proof from university) \_\_\_\_\_
4. Field of study \_\_\_\_\_
5. No. of Credit Hours \_\_\_\_\_
6. Mode of study: Full-time/Part-time/Split-degree/Distance learning \_\_\_\_\_
7. Total period of stay abroad with dates of entry and exit \_\_\_\_\_
8. Name & nature of scholarship, in case of scholarship \_\_\_\_\_
9. Whether degree obtained is by research (give topic of research) \_\_\_\_\_
10. Purpose of equivalence: Study/Employment/any other (specify) \_\_\_\_\_
11. **Name of Pakistani degree with equivalence is required** \_\_\_\_\_

### III. Particulars of the University conferring degree/diploma

1. Name of University/Institution & examining body conferring the degree \_\_\_\_\_
2. Legal status of the University/Institutions: State-funded, private, others \_\_\_\_\_
3. Mailing address/E-mail of the University/Institution \_\_\_\_\_

### IV. Admission requirements/previous study to the degree whose equivalence is required.

1. Admission/Entrance requirement \_\_\_\_\_
2. Total years of schooling \_\_\_\_\_
3. Equivalence of the entrance requirement in Pakistan (if from abroad) \_\_\_\_\_

V.

Certificate/ degree	Dates attended	Board / Institution / University
Matric/O Level or equivalent		
F.A/F.Sc./A Level or equivalent		
B.A./B.Sc.etc		
M.A./M.Sc.		
M.Phil.		
Ph.D.		
Any other		

VI. Documents required:

(Please ensure that the photocopies of the following documents have been attached with the application form)

1. Photocopy of each degree/diploma/certificate obtained (other than English version its translation from NUML)
2. Photocopy of year-wise transcripts/DMC.
3. Proof of registration from concerned professional body (in case of professional degree/diploma).
4. Photocopy of admission letter, I-20 form etc along with a copy of thesis in case of research degree.
5. Documentary proof of completion of studies abroad, (supported by passport showing visa, entry/exit, university letter etc.)
6. Study leave order (for in-service personnel only), Proof of scholarship, (in case of scholarship holder)
7. Copy of SSC/HSSC/, 'O' & 'A' level certificates from UK or 12 years High School Diploma from American Schools local or abroad/Intermediate or equivalent from other countries.
8. Copy of National Identity Card
9. All the above original documents need to be presented for getting endorsement "Seen original and verified" from HEC Head Office or HEC, Regional Centers at Karachi, Lahore, Peshawar and Quetta.
10. Fee of Rs. \_\_\_\_\_ (Non refundable)

VII. Certificate:

I hereby solemnly declare that the documents presented/attached are genuine, and have neither been altered nor tampered with. I understand that in case of falsification of documents tendered or the wrong information supplied/concealment of correct information, I shall be held responsible for the consequences including legal action. I enclose the required documents and request for equivalence.

Date:

Signature of Applicant \_\_\_\_\_

VIII. Fee Details:

With effect from 01.3.2012, the Higher Education Commission has decided to enforce the following rates of fee on equivalence certificate.

No.	Equivalence Certificate	Local degree	Foreign degree
1.	Bachelors & (Hons.) level degree/diploma/ certificate/16-year of study.	Rs.1500/-	Rs.5000/-
2.	M.S/M.Phil. or equivalent/Ph.D.	Rs.2000/-	Rs.5000/-
3.	For duplicate equivalence certificate	Rs.300/-	Rs.300/-

The amount of fee deposited in cash with the Finance Division of the HEC, Islamabad or through bank draft/online/pay order in favour of Director General (Finance) Higher Education Commission, Islamabad.