

THE INSTITUTE OF CHARTERED ACCOUNTANTS OF PAKISTAN

TERMS OF REFERENCE

OVERSEAS COORDINATION COMMITTEE

The key role of the Overseas Coordination Committee is to improve interaction between ICAP and its member residing outside Pakistan and to promote participation of overseas members in the ICAP activities by providing them platform to identify and address their issues and problems.

1. OBJECTIVES

The Committee's objectives may include:

- (i) To conduct need analysis of members residing abroad from time to time and give recommendations to the Council based on their results;
- (ii) To represent itself as a forum in which overseas members of the Institutes can discuss with the Committee the general issues relating to the profession;
- (iii) To pursue collaboration with other reputable international organizations to facilitate members in accessing CPD activities arranged by these institutes;
- (iv) To recommend the Council the ways to engage overseas members in different activities of ICAP;
- (v) To establish, supervise and monitor overseas chapters of ICAP members in accordance with the Guidelines and Constitution of the overseas chapters;
- (vi) To recommend to the Council matters of mutual recognition arrangements with reputable international accountancy Institutes with the consultation of Education and Training Committee;

2. MEMBERSHIP

- (i) The Overseas Coordination Committee will consist of minimum five members from the Council.
- (ii) The Chairman Education and Training Committee and Chairmen of Overseas Chapters of ICAP Members will be ex officio members of the Committee.
- (iii) Committee members will be appointed for a term of one year.

3. MEETING PROCEDURES

- (i) Quorum of the meeting is at least two members of the committee from amongst the Council members and one Chairman of the chapter present in person or through video/teleconferencing.
- (ii) Any matter requiring decision shall preferably be by consensus of all the members present at the meeting. In case of no consensus, majority vote will prevail.
- (iii) The Committee will appoint a Secretary from the Staff of ICAP who will be responsible to organize the meetings and maintain minutes of the meetings.

(234th Council Meeting held on May, 10 & 11, 2012)

(Amended in the 261st Council Meeting held on January 23-24, 2015 and
263rd Council Meeting held in April 3-4, 2015)

(The term "President" was replaced with "Chairman" in 288th Council meeting July 7-8, 2017)