



# **DRAFT MINUTES OF**

**THE 50<sup>TH</sup> ANNUAL GENERAL**

**MEETING OF MEMBERS OF THE NORTHERN**

**REGION OF THE INSTITUTE OF CHARTERED**

**ACCOUNTANTS OF PAKISTAN,**

**HELD ON DECEMBER 27, 2011**

**AT 6.30 P.M AT ICAP HOUSE, PESHAWAR.**



The 50th Annual General Meeting (AGM) of the Northern Region of the Institute of Chartered Accountants of Pakistan (ICAP) was held on December 27, 2011 at ICAP House, Peshawar. The meeting was attended by the members as per list attached.

The Chairman Northern Regional Committee (NRC), due to sad demise of his mother could not attend the meeting. Mr. Saifullah, Honorary Secretary NRC chaired the meeting.

The Honorary Secretary welcomed the members. The proceedings of the meeting commenced with recitation of the Holy Quran by Mr. Arshad Khan.

Before starting the formal agenda, the Chair requested the members present to recite Fateha for the departed souls of the members who passed away during the year. Special prayers were offered for mother of Chairman NRC Mr. Ali Latif, and late Mr. Youasf Rauf, Deputy Manger ICAP who passed away recently.

### **1. Confirmation of the minutes of the 49<sup>th</sup> Annual General Meeting.**

The minutes of the 49th AGM held on December 23, 2010 at Events, Abdali Road, Multan were circulated to the members for comments on March 02, 2011. He invited the members for their observations. There were no comments on the minutes of the last AGM. The minutes were adopted as proposed by Mr. M. A. Shahid and seconded by Mr. Khwaja Awais Bilal.

### **2. Consideration and adoption of Report of the Northern Regional Committee & audited financial statement for the year ended June 30, 2011.**

Before further agenda items were discussed, Mr. Saifullah briefed the house on the qualified Audit Report on the financial statements of NRC for the year ending June 30, 2011. He informed the members that:



Chartered Accountants student Association - North (CASA) arranged a cricket tournament in May 2011. As CASA did not have sufficient funds at that time, expenses of the cricket tournament were paid by MR. Irfan Ilyas, being CASA member (qualified). Subsequently in June 2011, Chairman CASA made a request to NRC for reimbursement of expenses for and on behalf of CASA to Mr. Irfan Ilyas who had spent the money for the event. The Chairman CASA maintained that on subsequent recovery from sponsors of the tournament amount will be refunded by CASA to NRC. As per request of the Chairman CASA payment amounting to Rs.200,000/- was made to Mr. Irfan Ilyas from NRC funds. Mr. Saifullah also informed members that subsequently, sponsor's money for that cricket tournament had also been received by NRC for and on behalf of CASA.

- Members were also informed that at the moment CASA don't have any bank account and all funds of the CASA from ICAP are transferred through NRC.
- Initially the amount was shown as advance to NRC member-Irfan Ilyas in the financial statements and an unqualified draft report was received from the auditor on those financial statements. However on October 01, 2011 in NRC meeting it was decided that as the advance is not a personnel advance to Mr. Irfan Ilyas rather he received it on behalf of CASA for expenses already incurred; so it should be adjusted against Payable to CASA. The adjustment was approved by majority of the NRC members. The financial statements along with adjusting entry and balance confirmation from CASA were provided to the Auditor. The Auditor, however, did not agree with adjustment and qualified his opinion as per his report.

Mr. Abdul Salam Jan expressed his concern on qualification and pointed out that there seems to be conflict in committee report and auditor's opinion. He added that by reading committee report it appears that there is disagreement with Auditor on accounting treatment but the qualification is directed towards violation of bye-law "advance to NRC member". He further said that it is understandable from the explanation given by the Chair that it was not personal advance to the member rather we should be thankful to Mr Irfan for utilizing his personal funds. He enquired as to why Auditor was not satisfied at audit stage as the wordings of qualification do not convey a good message. He further enquired whether the qualified report was shared with the committee.



The Chair replied that the wording of the qualification is the domain and discretion of the Auditor. The Auditor was provided with direct confirmations from CASA as well and was given explanation about the substance of transaction. The Chair said that Committee has not violated bye-law 92 as it was payment to NRC member for and behalf of CASA for expenses already incurred and not a personal advance whether shown as advance to NRC member or adjusted against payable to CASA. Mr. Faisal Iqbal Khawaja added on the matter that qualified report was shared with us and the auditor was duly informed about resolution of the committee and the matter was discussed with him; however, the Auditor did not agree with explanation provided to him and issued a qualified report according to his own understanding and conclusion.

The Chair informed the members that the Council has taken note on the qualified audit report on the NRC financial statements. For the best interest of the profession and in fitness of the things, the President ICAP has ordered an enquiry into the whole matter. In this regard, a fact finding report will be submitted to the Council in its forthcoming meeting.

Having briefed the members on the issue, the Chair drew the attention of members to Bye Law 90 of the CA Bye Laws, 1983, wherein, the regional committee shall be at all times function subject to the control, supervision and direction of the Council.

After due discussion and deliberations, the house unanimously resolved to adjourn the agenda items "Consideration and adoption of Report of the Northern Regional Committee and audited financial statement for the year ended June 30, 2011". The resolution was proposed by Mr. Amer Javed Ahmad and seconded by Mr. Zeeshan Ali.

#### **1. Appointment of Auditor for the year ending June 30, 2012.**

The committee deliberated on the issue and since the approval of accounts agenda was adjourned, it was unanimously resolved to adjourn the agenda item pertaining to appointment of auditor. The resolution was proposed by Mr. Amer Javed Ahmad and seconded by Mr. Mushtaq Akbar.



It was also resolved that the adjourned AGM will be held within 30 days from the conclusion of the fact finding exercise and decision of the Council with new notice of AGM and venue (being Peshawar) remaining the same. The resolution was proposed by Mr. Arshad Khan and seconded by Mr. M. A. Shahid.

**1. Any other business with the permission of the chair.**

Members raised concern on CPD issues and number of CPD hours made available in Peshawar during the year 2010-11. Mr. Saifullah informed the house that during the year 2010-11 increased number of activities were arranged as compare to last year and speakers from other cities were invited to Peshawar by the CPD committee. He informed the participants that the CPD committee was trying to meet the mandatory requirements regarding minimum CPD hours. Mr. Faisal Iqbal Khwaja highlighted the other avenues and sources where members can avail CPD hours and can have their continued professional development.

There being no other business, the meeting adjourned with the vote of thanks to the Chair. The Chair thanked all the members for their valuable comments and participation in the AGM.

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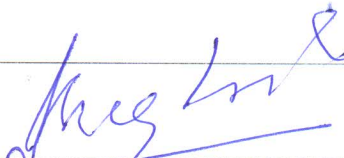
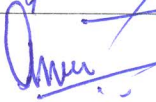

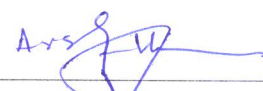


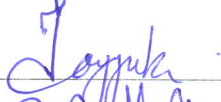
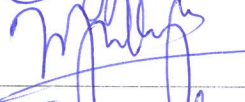
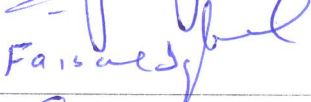
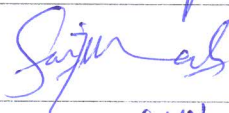



**CHAIRMAN**


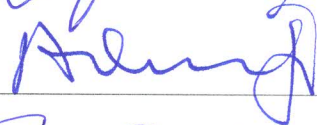
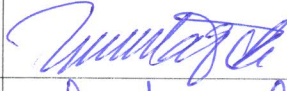
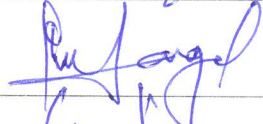
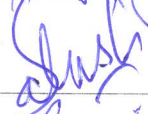
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**SECRETARY**

**Encl. Attendance Sheet**

**ATTENDANCE OF 50<sup>TH</sup> ANNUAL GENERAL MEETING OF THE MEMBERS OF ICAP  
NORTHERN REGION HELD ON DECEMBER 27<sup>TH</sup> 2011 AT ICAP, PESHAWAR, HOUSE NO. 30,  
OLD JAMRUD ROAD UNIVERSITY TOWN PESHAWAR.**

S.NO	NAME	REG. NO	PRACTICING	NON PRACTICING	SIGNATURE
1	Ch. Magsool Ahmad	26		✓	
2	Amer Javed Ahmad	3269	✓		
3	Muhammad Awaiz	2753	✓		
4	Arshad Khan	6215		✓	
5	Zehra Ali	3836	✓		
6	Nida Shah.	4998		✓	
7	Jaguba Umbrteen	6151	✓		
8	Irfan Shyas	3395	✓		
9	Faisaalyah	3374	✓		
10	Saifullah	4009	✓		
11	<del>Razaq Ullah Bazar</del>	1320	✓		
12	Awaiz Bilal.	3741		✓	
13	M. Asif Jamil	5604	✓		

S.NO	NAME	REG. NO	PRACTICING	NON PRACTICING	SIGNATURE
14	M. A. SHAMUD	1943	✓		
15	A. Salau Jan	3266	✓		
16	Mushtaq Akbar	2358	✓		
17	Kashif M Sehgal	4208	✓		
18	Sahish Nawaz	6363	✓		
19	Arbab Faisal	6068		✓	
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