

FORM 'EXM'



The Institute of Chartered Accountants of Pakistan

APPLICATION FOR ADMISSION TO AFC EXAMINATIONS (To be completed by the candidate in capital letters) Session: Summer 2020

For Office use only

SID \_\_\_\_\_

Cat: \_\_\_\_\_

Initial \_\_\_\_\_

Examination Centre:

KAR

LAH

ISD

FAI

MUL

HYD

PES

SKT

GUJ

SUK

QUT

Abbottabad

Please read instructions printed overleaf before completing this form.

(Tick the appropriate box. Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examinations.)

CRN: \_\_\_\_\_

Two Photograph 1" x 1" Attested at the back & mention Name & CRN No. (To be stapled)

1. Name: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: [ ][ ] - [ ][ ] - [ ][ ][ ][ ][ ][ ][ ][ ]

4. CNIC #: [ ][ ][ ][ ][ ][ ][ ][ ] - [ ][ ][ ][ ][ ][ ][ ][ ][ ] - [ ][ ][ ][ ][ ][ ][ ][ ][ ]

5. Communication Address: 6. Permanent Address: Phone #: Cell #: E-mail Address:

7. Name of paper from which EXEMPTION has been obtained/applied \_\_\_\_\_

8. APPEARING IN PAPERS - TICK (✓) PAPERS CAREFULLY AS SHOWN BELOW: AFC [ ] Functional English [ ] Business Communication [ ] Quantitative Methods [ ] Introduction to Information Technology

9. Details of Last Time Applied / Appeared:

Session: \_\_\_\_\_ Roll #: \_\_\_\_\_

I declare that the information given above is true and correct to the best of my knowledge and belief.

Signature of Candidate: [Signature Box] Signature should not exceed from the box.

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Name of Application Receiving Officer \_\_\_\_\_ Officer's Signature \_\_\_\_\_ Date: \_\_\_\_\_

CANDIDATE'S COPY

Acknowledgement receipt for AFC Examination (Summer 2020)

Received from \_\_\_\_\_ (Student's Name)

CRN No. \_\_\_\_\_

Date: \_\_\_\_\_

Application Received by \_\_\_\_\_ (ICAP Officer Sign & Stamp)

Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examinations i.e. June 9, 2020

### INSTRUCTIONS

1. **Your application for AFC examination must be accompanied with:**
  - i. **Two latest 1" x 1" size photographs** of the candidate duly attested at the back mentioning name & CRN.
  - ii. Blue copy of the paid Bank Credit Voucher/Bank Draft/Pay Order for payment of examination fee and annual examinee registration fee.
2. **Students are allowed to bring calculators permitted as per policy in the examination hall (for details see website [www.icap.org.pk](http://www.icap.org.pk)).**
3. The examination application form duly completed in all respect alongwith prescribed fee should be submitted or dispatched under Registered AD cover so as to reach the Senior Director Examinations, The Institute of Chartered Accountants of Pakistan, Chartered Accountants Avenue, Clifton, Karachi or ICAP Regional Offices, before the last date of submission of form.
4. Examination fee once paid **will not be refunded / adjusted** provided the application for refund / adjustment of fee is received **before the last date** of submission of examination application form **with 50% late fee.**
5. Admit card will be uploaded in the student's secured area at the ICAP website, ten (10) days before the examination date.
6. The students are advised to read and strictly follow the instructions issued along with the admit card and those mentioned on the answer script. **Failure to follow the instructions may lead to disciplinary action under ICAP rules.**
7. **Mobile phones and bags** are strictly prohibited in examination venue.

### **IMPORTANT:**

- ⇒ **Application form will be rejected if not filled appropriately / found deficient in fee / not signed by the candidate.**
- ⇒ **Admit card will not be issued if arrears of Annual Subscription Fee in respect of all previous years are not paid.**
- ⇒ **Keeping prevailing situation in view due to Coronavirus (COVID – 19), the last date for submission of examination forms for Summer 2020 attempt has been extended by May 11, 2020 with normal fee. Please keep visiting ICAP's website [www.icap.org.pk](http://www.icap.org.pk) for further updates.**

**I have read and understood the above-mentioned instructions.**

Signature of Candidate: \_\_\_\_\_

Date: \_\_\_\_\_

### **Fee Schedule**

(For Officer use only)

#### Check List

B.C.V.

PHOTOGRAPHS

SIGNATURES

Papers	Per Paper Fee (Including CBE Charges)
1 Paper	Rs. 5,600/-
2 Papers of same stage	Rs. 9,800/-
3 Papers of same stage	Rs. 14,000/-
4 Papers of same stage	Rs. 18,200/-
Annual Subscription Fee	Rs. 2,000/-