



The Institute of Chartered Accountants of Pakistan

**APPLICATION FOR ADMISSION TO CFAP/MSA EXAMINATION**

(Please complete this form in capital letters)

**Session: Summer 2020**

For Office use only

MID \_\_\_\_\_

Category \_\_\_\_\_

Initial \_\_\_\_\_

Examination Centre:	KAR	LAH	ISL	FAI	MUL	PES	GUJ	DUB	RYD
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(Tick the appropriate box. Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examination.)

**Please read instructions printed overleaf before completing this form.**

CRN: \_\_\_\_\_

Two Photographs  
1" x 1"  
Attested at the back  
(To be stapled)

1. Name: \_\_\_\_\_

2. Father's Name: \_\_\_\_\_

3. Date of Birth: \_\_\_\_\_ 4. CNIC No. \_\_\_\_\_

5. Communication Address:		6. Permanent Address:	
Cell #	Phone #	Cell #	Phone #
E-mail Address:			

**7. Details of Training Contract:**

Student's ICAP Reg. No.	Name of Principal and his Registration No.	Training Period		
		Years	Date of Commencement	Date of Completion

**8- Appearing in papers - tick paper(s) carefully as shown below:**

<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<u>AFR</u>	<u>CLS</u>	<u>BMS</u>	<u>BFD</u>	<u>ATX</u>	<u>AAS</u>
	<input type="checkbox"/> <u>MSA-1</u>			<input type="checkbox"/> <u>MSA-2</u>	

**9- Details of Last Time Applied / Appeared.**

i- Session: \_\_\_\_\_ ii- Roll # \_\_\_\_\_ iii- Module/Stage \_\_\_\_\_

**10- Tick the subject(s) if you have attended the class of that subject(s).**

<input type="checkbox"/> <u>AFR</u>	<input type="checkbox"/> <u>CLS</u>	<input type="checkbox"/> <u>BMS</u>	<input type="checkbox"/> <u>BFD</u>	<input type="checkbox"/> <u>ATX</u>	<input type="checkbox"/> <u>AAS</u>	<input type="checkbox"/> <u>MSA-1</u>	<input type="checkbox"/> <u>MSA-2</u>
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I declare that the information given above is true and correct to the best of my knowledge and belief. I hereby undertake to abide by the rules and instructions framed by the institute for conduct of examinations from time to time.

(Signature should not exceed from the box)

(Signature should not exceed from the box)

Signature of Candidate:

Signature of Candidate:

Name of Application Receiving Officer \_\_\_\_\_ Officer's Signature \_\_\_\_\_ Date: \_\_\_\_\_

**STUDENT'S COPY Summer 2020**

CRN No. \_\_\_\_\_ Application Received by \_\_\_\_\_ Date: \_\_\_\_\_

(ICAP Officer Sign & Stamp)

Examination Centre once declared can only be changed if request is received by Examination Department twelve <12> days before the commencement of examination i.e. June 9, 2020.

## INSTRUCTIONS

1. **Your application for CFAP/MSA examination must be accompanied with:**
  - i. **Two latest 1” x 1” size photographs** of the candidate duly attested at the back.
  - ii. Blue copy of the paid Bank Credit Voucher/Bank Draft/Pay Order for payment of examination fee and annual examinee registration fee.
2. Candidates appearing for the first time in CFAP examinations **must** submit the Original copy of the certificate of service and fitness for appearing in CFAP examination as registered trainee student on the prescribed form “O” from the Principal at the time of submitting Examination Application Form.
3. Candidates who have completed training under the C.A. Bye-laws 1983 are required to submit the attested photocopy of the certificate of completion of training as registered trainee student on the prescribed form “S” from the Principal.
4. The application duly completed alongwith prescribed fee should be submitted or dispatched under Registered AD cover so as to reach the Senior Director Examinations, The Institute of Chartered Accountants of Pakistan, Chartered Accountants Avenue, Clifton, Karachi or ICAP Regional Offices, before the last date of submission of form.
5. Examination fee once paid **will not be refunded / adjusted** provided the application for refund / adjustment of fee is received before the last date of submission of examination application form **with 50% late fee**.
6. Admit card will be uploaded in the student’s secured area at the ICAP website, ten (10) days before the examination date.
7. The students are advised to read and strictly follow the instructions issued along with the admit card and those mentioned on the answer script. **Failure to follow the instructions may lead to disciplinary action under ICAP rules.**
8. **Further instructions to the candidates appearing from Dubai/Riyadh centres have been placed on ICAP website. However, owing to the prevailing situation due to outbreak of Coronavirus (Covid-19), holding of examinations in Dubai and Riyadh will depend upon travel restrictions and advisory of local governments.**

### **IMPORTANT:**

- ⇒ Application form will be summarily rejected if not filled appropriately / found deficient in fee / not signed by the candidate.
- ⇒ Admit card will not be issued if arrears of Annual Examinee Registration Fee in respect of all previous years are not paid.

**I have read and understood the above-mentioned instructions.**

**Signature of Candidate:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Note: Keeping prevailing situation in view due to Coronavirus (COVID–19). The last date for submission of examination forms for Summer 2020 attempt has been extended by May 11, 2020 with normal fee. Please keep visiting ICAP’s website [www.icap.org.pk](http://www.icap.org.pk) for further updates.

### **Fee Schedule**

#### **FOR PAKISTAN**

1 Paper-----	Rs. 8,700/-
For each additional paper-----	Rs. 3,400/-
MSA (One paper only) -----	Rs. 12,300/-
MSA (Two papers) -----	Rs. 18,600/-
Annual Subscription Fee -----	Rs. 2,000/-

#### **FOR DUBAI & SAUDI ARABIA**

1 Paper -----	USD 320
For each additional paper ---	USD 42
MSA (One paper only) -----	USD 440
MSA (Two papers) -----	USD 500
Annual Subscription Fee-----	USD 26